

Draft minutes subject to acceptance at the next meeting.

CHELWOOD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT CHELWOOD VILLAGE HALL, CHELWOOD, TUESDAY 3rd OCTOBER 2023 COMMENCING 7.30pm.

Present: Cllrs Julie Glynn (Chair), Lucy Sherborne and Peter Jones; also in attendance Alan Butcher (Clerk)

23/10/1 - Apologies for absence. Cllr Harrison and Ward Cllr Sam Ross.

23/10/2 – Co-option of additional councillor to the fill election vacancy.

No candidates had come forward.

23/10/3 - Declarations of Interest: No declarations were made.

23/10/4 - Public Participation:

The Chairman will adjourn the meeting and allow a maximum of 15 minutes for public participation on matters included on the agenda only. Two members of the public were present.

- i) Agenda matters. The applicants spoke about planning application 23/03303/FUL – My Barn, Main Road, Chelwood and gave details of the proposed works to the property and the changes to be made. The Chairman thanked them for their attendance and information.
- ii) Report from Ward Councillor. Cllr Ross had sent a written report which was read by the Clerk. (Copy attached to these minutes.) She expressed concern about the lack of communication between the “Clean and Green” team and Parish Councils. The clerk confirmed that, following on from the action list prepared in 2022, there had been no further communications with the team.

23/10/5 - Confirmation of the Minutes of previous meetings:

- i) Minutes of Meeting held on 27th June 2023 were agreed and signed by the Chairman as a true record.

23/10/6 - Parish Council Response to Planning Applications

- i) 23/03303/FUL - My Barn , Main Road, Chelwood, Bristol, Bath And North East Somerset, BS39 4NN
Erection of a single storey extension to the front and side elevation following demolition of an existing porch and car port. There were no objections to the proposals and councillors voted unanimously to support the application.
- ii) Site Of Old Colliery, Fry's Bottom, Chelwood, Bristol, Bath And North East Somerset,
 - a) 23/03251/PIP - Permission in Principle Planning Application for the conversion of a rural building into a C3 residential dwelling. Councillors were concerned about the suitability of some of the existing structures on site for conversion into a dwelling citing B&NES policy RG2. After further discussion, councillors voted unanimously to support the application and to include a comment about the suitability of some of the structures for conversion.
 - b) 23/03035/AGRN - Creation of forestry tracks. Application withdrawn, this was noted.

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23/10/7 - Parish Council Matters.

- i) Highways matters. Nothing to report.
- ii) Refurbishment of notice board and bench outside village hall. The clerk reported that the notice board was in hand but that the bench was beyond effective repair. It was agreed that the two areas where the arm had broken off would be infilled and that Cllr Glynn would see whether the bench could be treated with oil.
- iii) Matters relating to the Village Hall. It was noted that the hall AGM had recently taken place.
- iv) B&NES New Local Plan. Cllr Sherborne had attended the recent meeting on the new plan and gave a resume of the matters discussed. She would be attending a future meeting to discuss possible site for future housing developments. The Chairman thanked Cllr Sherborne for her input on this matter.
- v) Defibrillator for Chelwood. A total of £855 had been raised from the village and local businesses to cover the cost of the machine. The Chairman thanked Cllr Sherborne for her fund-raising efforts. The machine had been ordered and payment to be made under "Financial". Cllr Sherborne to finalise details and location with supplier. A surplus of just over £400 remained from the donations and it was agreed to ask villagers how this money should be spent

23/10/8 - Financial:

- i) Clerks salary and expenses to include website costs - £394.96. This was agreed and a cheque raised.
- ii) HMRC Tax payment - £66.20. This was agreed and a cheque raised.
- iii) AED donate for Defibrillator - £1699.00. This was agreed and a cheque raised.
- iv) Additional bank signatory. Despite indications to the contrary, the application to add Cllr Sherborne had failed. The clerk had submitted another application to the Natwest Bank to add signatories. He had included himself to be added as it appeared that he was not on the banks records as the administrator of the account. This would also be required should the council decide to register for online banking.
- v) Accounts to 30th September 2023. These were circulated to councillors.

23/10/9 - Matters of Report

- i) An event was suggested to provide training for use of the defibrillator.

23/10/10 - Date and Time of Next Meetings.

5th December 2023 at 7.30pm.

Proposed Future meetings for 2024:

6th February 2024

2nd April 2024

21st May 2024 (Annual PC meeting)

Alan Butcher.

Parish Clerk.

12th October 2023

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